

Information for Candidates for applying online for the Post of District Coordinator

Total No. of Vacancies: 7

Sr. No.	District	No. of Posts/Category
1	Amritsar	1 (General-1)
2	Ferozpur	1 (General-1)
3	Hoshiarpur	1 (General-1)
4	Kapurthala	1 (General-1)
5	Mansa	1 (General-1)
6	Moga	1 (General-1)
7	SBS Nagar	1 (General-1)

Essential Qualification and Experience: -

1. Graduate or Certification/ Diploma in Computer Science or IT.
2. At least 2 years' experience in application maintenance & support.
3. Good oral and written communication skills in the local language.
4. Computer literacy must.
5. Willingness to travel a must.
6. Mandatorily local candidates should be engaged. The candidate should be a resident of concerned district.
7. Candidates should have passed Punjabi at Matriculation or higher level.

Desirable Qualification and Experience: -

1. 4 years' experience in application maintenance and support.
2. Formal training on IT/ computer.
3. Experience working with technology and software application support.
4. Proven ability to successfully handle multiple tasks within a team environment.
5. Great attention to detail and problem-solving skills

Scope of Work: -

1. Supporting training of Block helpdesk in ICT-RTM.
2. Supervise Block helpdesk.
3. Support District level ICDS officials on usage of CAS system.
4. Escalate issues as needed.
5. Logging and managing issues in the Issue Tracker application (CAS application).
6. Provide general application support i.e. solve issues escalated from Block level in regard to mobile application, web application or reporting.
7. Extend help for lost/stolen phones.
8. Monitor worker activity reports.
9. Follow up on actions from activity reports.
10. Any other tasks that may be assigned by the DPO.

Salary: -

Consolidated Rs. 30,000/- per month subject to performance of District Coordinator.

Age: -

The candidate should be between 21 to 37 years on 1.1.2026.

All reservations and age relaxation rules shall be applicable as per the Government of Punjab.

Selection Criteria for the post of District Coordinator: -

Sr.No.	POST: District Coordinator	Weightage	Remarks
1.	Essential Qualification	65	Minimum Relevant Work Experience: 2 Years
Marks=[Percentage Obtained/100] X 65			
2.	Relevant Higher Qualification	20	
Marks=[Percentage Obtained/100] X 20			
3.	Interview/Personal Interaction	15	
TOTAL		100	



Information for Candidates for applying online for the Post of Consultant- Planning, Monitoring & Evaluation

Total No. of Vacancies - 1 (General-1)

Essential Qualification and Experience: -

1. PG degree/diploma in Management/ Computer Applications/ Computer Science
Or
B. Tech/BE in IT/Computer Engineering
Or
PG in Science with formal training on IT/computer with at least 55% marks.
2. At least 3 years' experience in IT/ ICT Systems implementation and analysis.
3. Project management experience.
4. Extensive experience in development and implementation of web-based applications and mobile applications and demonstrated knowledge and proficiency in M&E methodologies.
5. Excellent oral and written communication skills in English and conversant in the local language.
6. Good computer skills.
7. Candidates should have passed Punjabi at Matriculation or higher level.

Desirable Qualification and Experience: -

1. 5 years of experience in IT system implementation and analysis.
2. Experience in managing large scale technology implementation in Government.
3. Experience of working with Government/ Government organizations.
4. Experience in implementation of mobile technology for community health or nutrition (m-Health) programs.
5. Knowledge of statistical software packages (e.g. SPSS, STATA etc.)
6. Knowledge of project management techniques.

Scope of Work: -

1. Design a project plan detailing various activities to be performed along for the implementation of Information and Communication Technology enabled Real Time Monitoring (ICTRTM) of ICDS with completion dates for the same;
2. Prepare periodic progress reports detailing tasks completed and issues/escalations/ risks;
3. Assist the Nodal Officer in overseeing the on-time completion of activities of the Procurement, Operations, Training, Publicity, Recruitment, etc.;
4. Coordination with the State Department of Women and Child Development/Social Welfare, SPMU team, training institutes, State Skill Development Mission, State IT Mission and relevant Development partners for effective implementation of ICT-RTM;
5. Follow-up and facilitate necessary assistance to ensure that the Mission (POSHAN Abhiyaan) plan is implemented in project districts in a timely manner;
6. Facilitate dissemination of relevant guidelines, reporting formats, training manuals and other documents relevant to the Mission, developed by the NNRC-CPMU, at the state, district and sub-district level.
7. Develop a program evaluation framework to identify areas for improvement;

8. Ensure data for indicators on implementation within the results monitoring framework of the project is updated every six months and made available to MWCD;
9. Support documentation and dissemination of best practices on ICT-RTM in the Mission and facilitate cross learning on the same across districts;
10. Support the Director and Joint Project Coordinators in the preparation of quarterly and annual progress reports;
11. Develop processes for the smooth functioning of ICT-RTM, like, transfer of devices in case AWWs quit/new AWWs join etc.
12. Assist the Director in obtaining necessary approvals, inputs and feedback on implementation, monitoring and evaluation of related activities.
13. Periodically share progress reports detailing tasks completed and issues/escalations/ risks related to the implementation of ICT-RTM with relevant counterparts at the MWCD and collate and provide relevant information as and when required by the MWCD.
14. Monitor and liaison with the State, District and Block Helpdesk to ensure technical support issues are addressed satisfactorily and promptly and that issues are being properly triaged.
15. Guide and support State, District and Block level officials in the usage of ICT-RTM in a timely manner, with quality.
16. Any other activity, identified by the Director in-charge of Mission, as relevant to the Mission.

Salary: -

Consolidated Rs. 60,000/- per month subject to performance of consultant.

Age: -

The candidate should be between 21 to 37 years on 1.1.2026.

All reservations and age relaxation rules shall be applicable as per the Government of Punjab.

Selection Criteria for the Post of Consultant-Planning, Monitoring & Evaluation: -

S.No.	POST: Consultant-Planning, Monitoring & Evaluation	Weightage	Remarks
1.	Essential Qualification	65	Minimum Relevant Work Experience: 3 years
Marks=[Percentage Obtained/100] X 65			
2.	Relevant Higher Qualification	20	
Marks=[Percentage Obtained/100] X 20			
3.	Interview/Personal Interaction	15	
Total		100	

Information for Candidates for applying online for the Post of Project Associate

Total No. of Vacancies: -1 (General-1)

Essential Qualification and Experience: -

1. Graduate in Computer Science or IT.
2. At least 2 years work experience in the relevant field.
3. Formal training in IT/mobile applications.
4. Experience in working with technology and software application support.
5. Previous experience in working with front line workers of the Government Department and training on IT/Mobile/Computers.
6. Good oral and written communication skills in the local language.
7. Computer Literacy must.
8. Candidates should have passed Punjabi at Matriculation or higher level.

Desirable Qualification and Experience: -

1. PG Degree in Computer Science or IT with 3 years' experience in application maintenance and support.
2. Proven ability to successfully handle multiple tasks within a team environment and great attention to detail.
3. Problem solving skills must.

Scope of Work: -

1. User account management, including updating roles and permissions.
2. Master data management and updating.
3. System administration.
4. Provision of support to State level officials in using CAS web application.
5. Coordination with OEMs, telecom companies, etc. on issue resolution.
6. Training of District helpdesk.
7. Supervision District helpdesk.
8. Escalation of issues to Software Development Agency as needed.
9. Provision of general application support i.e. solve issues escalated from Block level in regard to mobile application, web application or reporting.
10. Management of web application i.e. extend user management support, set and update new roles and permissions and release new apps for auto-update.
11. Management of addition and removal of users from system
12. Data analysis and knowledge extraction.
13. Any other tasks that may be assigned by the Director.

Salary: -

Consolidated Rs. 25,000/- per month subject to performance of Project Associate.

Age: -

The candidate should be between 21 to 37 years on 1.1.2026.

All reservations and age relaxation rules shall be applicable as per the Government of Punjab.



Selection Criteria for the Post of Project Associate: -

S.No.	POST: Project Associate	Weightage	Remarks
1.	Essential Qualification	65	Minimum Relevant work experience: 2 years
Marks=[Percentage Obtained/100] X 65			
2.	Relevant Higher Qualification	20	
Marks=[Percentage Obtained/100] X 20			
3.	Interview/Personal Interaction	15	
TOTAL		100	

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Information for Candidates for applying online for the Post of Block Coordinator

Total No. of Vacancies: 85

Sr. No.	District	Total No. of Vacant Posts	Category-Wise Details of Vacancies
1	Amritsar	10	General-5, General (EWS)-1, SC-2, ESM-1, PWD-1
2	Barnala	1	General-1
3	Bathinda	3	General-1, SC-1, ESM-1
4	Fatehgarh Sahib	4	General-2, SC-2
5	Faridkot	2	General-1, SC-1
6	Fazilka	3	General-1, SC-2
7	Gurdaspur	2	General (EWS) -1, ESM-1,
8	Hoshiarpur	8	General-4, General (EWS)-1, SC-2, ESM-1,
9	Jalandhar	10	General-5, General (EWS)-1, SC-1, ESM-1, BC-1, PWD-1
10	Kapurthala	4	General-2, SC-2
11	Ludhiana	12	General-2, General (EWS)-1, SC-4, ESM-2, BC-2, PWD-1
12	Moga	2	SC-2
13	Sri Muktsar Sahib	1	SC-1
14	Patiala	5	General-2, SC-1, ESM-1, BC-1
15	Pathankot	2	General-1, SC-1
16	Roopnagar	2	General-1, SC-1
17	Sangrur	2	General-1, ESM-1
18	Malerkotla	2	General-1, SC-1
19	SAS Nagar	1	General-1
20	SBS Nagar	5	General-3, SC-2
21	Tarntaran	4	SC-2, ESM-1, BC-1

*SC: Schedule Caste,
BC: Backward Class,
ESM: Ex-Serviceman,
PWD: Person with Disabilities
EWS: Economically Weaker Sections*

Essential Qualification and Experience: -

1. Graduate.
2. At least 2 years' experience of working with technology and software application support.
3. Good oral and written communication in local language
4. Mandatorily local candidates should be engaged. The candidate should be resident of concerned district.
5. Candidates should have passed Punjabi at Matriculation or higher level.

Desirable Qualification and Experience: -

1. Formal training on IT/ computer
2. Worked with front line workers in any Social Development Program of Government
3. Proven ability to successfully handle multiple tasks within a team environment.
4. Attention to detail and problem-solving skills

Scope of Work: -

1. Supporting training of AWWs and Supervisors in Information and Communication Technology enabled Real Time Monitoring (ICT-RTM).
2. Monitoring usage of ICT-RTM by AWWs by using CAS Reports and follow-up on low usage.
3. Providing in-person and over-phone troubleshooting support to users facing hardware or software problems with mobiles, tablets and basic issues with CAS application.
4. Logging issues in the Issue Tracker application, which is part of CAS.
5. Training reinforcement to AWWs identified as low performers using CAS Reports.
6. Providing performance feedback to AWWs.
7. Submitting phones to Original Equipment Manufacturer (OEM) for hardware replacement and repair.
8. Escalation of issues to District Coordinator via the Issue Tracker application. Criteria for escalation will be defined in CAS Guidelines.
9. Supporting Block level ICDS officials on usage of CAS system.
10. Any other task as indicated by CDPO.

Salary: -

Consolidated Rs. 20,000/- per month subject to performance of block coordinator.

Age: -

The candidate should be between 21 to 37 years on 1.1.2026.

All reservations and age relaxation rules shall be applicable as per the Government of Punjab.

Selection Criteria for the Post of Block Coordinator: -

S.No.	POST: Block Coordinator	Weightage	Remarks
1.	Essential Qualification	65	Minimum Relevant Work Experience: 2 years
Marks=[Percentage Obtained/100] X 65			
2.	Relevant Higher Qualification	20	
Marks=[Percentage Obtained/100] X 20			
3.	Interview/Personal Interaction	15	
TOTAL		100	
